

Jeanette Albiez Davis Library

SOCIAL WORK PATHFINDER *Selected Resources and Services*

- I.** **ASK US** at refdesk@rio.edu for help with resources and services in Davis Library by emailing all Rio librarians simultaneously including: [Tim Snow](mailto:tsnow@rio.edu), Reference Librarian, Phone: 740-245-7344, tsnow@rio.edu; and [Amy Wilson](mailto:awilson@rio.edu), Reference Outreach Specialist, Phone: 740-245-7382, awilson@rio.edu. Call Toll Free in OH, WV, KY, PA: 800-282-7201.

KnowItNow 24X7 <http://academic.knowitnow.org/> – Look for the “Help” links where you can talk live with a professional librarian in the state of Ohio. Use this service as an alternative to the above refdesk@rio.edu email help option.

- II.** **RIOLINK** <http://library.rio.edu> - Davis Library's Homepage and library network is a collection of different databases and services including **RioCat**, the online listing of materials owned by Davis Library. **RioLINK** also serves as the gateway to **OhioLINK**, a network of Ohio university libraries and information resources. Most **OhioLINK** databases are available on your home computer via the Internet. To access these databases off campus: Your Barcode or Username is simply an “S” followed by your six-digit Student ID Number (Example: S123456). Your PIN is the last four digits of your Social Security Number (Example: 6789).

III. REFERENCE COLLECTION, Paper Books [With Call Numbers] on Main Floor:

Social Work:

- A. Social Work Dictionary [R 361.303 B255].
- B. Encyclopedia of Social Work [R 361.3 E56] – Use the Index in Volume 3.

Miscellaneous:

- C. Encyclopedia of Philosophy [R 103 E56] – Use the Index in Volume 8.
- D. Dictionary of Psychology [R 150.3 D775].
- E. Encyclopedia of Psychology [R 150.03 E56] – Use the fourth volume for biographies, bibliography, name and subject indexes, and appendixes.
- F. Dictionary of Behavioral Science [R 150.3 W865].
- G. Handbook of Experimental Psychology [R 150.72 S84].
- H. Principles of Health Care Ethics [R 174.2 P957].
- I. Encyclopedia of Bioethics [R 174.203 E56].
- J. Encyclopedia of Religion [R 203 E56] – Use the Index in Volume 16.
- K. Encyclopedia of Sociology [R 301.03 E56] – Use the Index in Volume 4.
- L. Encyclopedia of American Social History [R 301.0973 E56] - Use the index in Volume 3.

- M. Sourcebook on Aging [R 301.435 S724].
- N. International Encyclopedia of Communications [R 302.2 I61] – Use the Index in Volume 4.
- O. Dictionary of Symbolism [R 302.23 B586].
- P. International Encyclopedia of the Social Sciences [R 303 I61] - Use the index in Volume 17. Volume 18 is a biographical that contains information on the great social scientists.
- Q. Encyclopedia of Marriage and the Family [R 306.803 E56].
- R. McGraw-Hill Encyclopedia of Science and Technology [R 503 M147] – Use the Index in Volume 20 and look for the annual supplements issued after the main set was published.

Law & Government:

- S. Anderson's Ohio Family Law [R 346.771015 A552].
- T. Guide to American Law [R 348.736 G946] – Use the Indexes in Volume 12 and see and use the annual supplements published after the main set.
- U. Washington Information Directory [R 350 W318].
- V. Federal Regulatory Directory [R 353 F293].

Tests:

- W. Mental Measurements Yearbook [R 153 M549].
- X. Tests [R 153.93 T345] - Useful in a professional setting, both this and the above are multi-edition sets that give descriptions, ordering information, and reviews on many kinds of tests. Look for and use both the "user's guide" in the Introduction and the cumulative indexes in the back of the latest editions.

Medicine:

- Y. Medical Dictionary [R 610.3 D711].
- Z. Health and Illness [R 610.3 M194] – Use the Index in Volume 3.
- AA. Physicians' Desk Reference [R 615.1 P578] – Information on prescription medicine.
- BB. Encyclopedia of Phobias, Fears, and Anxieties [R 616.8522 D637].

Grants & Jobs:

- CC. Annual Register of Grant Support [R 001.44 A615].
- DD. Catalog of Federal Domestic Assistance [R 338.973 C357] – An annual list of federal projects, services, and assistance provided to the public.
- EE. Awards Almanac [R 378.34025 A964] – A guide to career and education funding.
- FF. Encyclopedia of Careers and Vocational Guidance [R 331.702 E56].
- GG. Occupational Outlook Handbook [R331.70973 O15].
- HH. Dictionary of Occupational Titles [R 331.7 D554].

Statistics in Books:

- II. State of the World [R 330.9005 S797].
- JJ. Vital Signs [R 303.4905 V836] - This and the above are annual works published by worldwide watch groups that track the trends that may shape financial organizations.
- KK. Social Indicators of Development [R 306.09172 S678].
- LL. Statistical Abstracts of the US [R 317.3 S797] - This is published every year by the Bureau of the Census and includes sections on just about any type of national business and financial activity. The index in the back refers to table numbers.
- MM. County and City Data Book [R 317.3 C855] - This is published about every five years and is intended as a supplement for the above that emphasizes data for counties, metropolitan areas, and

states.

- NN. [State Profile: Ohio](#) [R 338.9771 S797] - Similar to the above but is published annually by Woods & Poole Economics, a private organization.

Statistics On-Line: To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".

- OO. [STAT-USA](http://www.stat-usa.gov/) <http://www.stat-usa.gov/> - This database from the Department of Commerce offers many kinds of statistics.
- PP. [LexisNexis Statistical](http://web.lexis-nexis.com/statuniv) <http://web.lexis-nexis.com/statuniv> – Full text statistics from government agencies.
- QQ. [US Bureau of the Census](http://www.census.gov/main/www/access.html) <http://www.census.gov/main/www/access.html> - *To access from Davis Library's Homepage: Click on "Research Databases": Scroll down and click on the "Government Documents".*

Online Full Text Reference Books: To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".

- RR. [Oxford Reference Online](http://www.oxfordreference.com/) <http://www.oxfordreference.com/> - 100 dictionary, language reference, and subject reference works.

IV. ACCESS TO BOOKS AND OTHER MATERIALS

- A. [RioCat](http://alpha.rio.edu/) <http://alpha.rio.edu/> - An automated database that lists the books and other materials owned by Davis Library including the Library's circulating collection on the Second Floor.

Call Number Areas - Generally, books on social work in Davis Library may be found in the following call number areas on the Second Floor that may be useful for browsing:

1. 174's – Ethical issues in social work.
2. 301's – Social values in society.
3. 344's – Social work and the law.
4. 361's – General texts on the practice of social work.
5. 362's – Social work as related to the health professions.

[VIEW YOUR OWN LIBRARY RECORD](https://alpha.rio.edu/patroninfo~S0) <https://alpha.rio.edu/patroninfo~S0> – This feature in the [RioCat](#) Database allows you to renew and keep track of your library materials from anywhere. When ordering books from OhioLINK's [Library Catalog](#), "OhioLINK Rec'd" indicates that your books are ready for you to pick up from Davis Library's Circulation Desk.

- C. [OhioLINK Library Catalog](http://olc1.ohiolink.edu/search) <http://olc1.ohiolink.edu/search> - This lists the books and other materials owned by over 80 OhioLINK Member Libraries and may be ordered online by Rio students, faculty, and staff. *To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "OhioLINK Library Catalog".*

To access the delivery service click on "Request Item" in a full citation. Follow the prompts carefully. Your "University ID Number", is simply an "S" followed by your Student ID Number (Example:

S123456). Generally it takes two to three working days for books to be ready at Davis Library's Circulation Desk. No notice of availability will be sent. Students may have books for three weeks and renew the book once for an additional three weeks. Charges will be levied for overdue or lost books.

- D. [WorldCat](http://newfirstsearch.oclc.org/WebZ/FSPrefs?entityisdetect=:javascript=true:screenize=large:sessionid=fsapp6-49153-g2evlhos-5hivc1:enttypagenum=1:0) <http://newfirstsearch.oclc.org/WebZ/FSPrefs?entityisdetect=:javascript=true:screenize=large:sessionid=fsapp6-49153-g2evlhos-5hivc1:enttypagenum=1:0> - This OhioLINK database lists millions of records describing the materials in libraries around the world that may be ordered through traditional Interlibrary Loan. *To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".*
- E. Interlibrary Loan Service for Books http://library.rio.edu/ILL_BOOK.php - Books not owned by Davis Library or available through OhioLINK's [Library Catalog](#) may be obtained through the traditional interlibrary loan services. It takes one to two weeks to receive books through interlibrary loan and there may be a charge.
- F. [NetLibrary](http://www.netlibrary.com/) <http://www.netlibrary.com/> - A library of electronic books (e-books) that includes thousands of titles purchased by OhioLINK, plus thousands of public-domain e-books. *To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".*
- G. [Safari Tech Books Online](http://proquest.safaribooksonline.com/) <http://proquest.safaribooksonline.com/> - Electronic books in computer science, information technology, and related fields. *To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".*

V. ACCESS TO ARTICLES IN PERIODICALS AND JOURNALS

- A. [SocINDEX](http://search.ebscohost.com/login.asp?profile=web&defaultdb=sih) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=sih> - Much full text on sociology, including social behavior, human tendencies, interaction, relationships, community development, culture and social structure, etc.

To access from Davis Library's Homepage: Click on the OhioLINK icon; Click on "Listed By Name".

1. Search Options and Features.
 - a. "Full Text" - Not everything is full text. Open "Search Options" and check this box to limit to full text.
 - b. "Sort By" - Citations can be listed by relevance or date.
 - c. "Cite" - Citation will be displayed in several approved bibliographic methods.
2. Articles Not available In Full Text - If "Full Text" does not appear in the full citation:
 - a. Click "Find a copy" to determine if Davis Library subscribes to the periodical that contains the article. If Rio Grande is listed at the top of the screen see what the library has and how it is stored. Davis Library does not own the periodical if Rio is not listed or the phrase "No print holdings found" appears.

- b. How periodicals are stored in Davis Library – Generally:
 - 1) Current periodicals (within a year) are available at the Circulation Desk.
 - 2) Microfilm and Microfiche are on the Main Floor and paper copies may be made.
 - 3) Periodicals bound in “Paper” are located on the Ground Floor.

3. [Interlibrary Loan Service for Articles](http://library.rio.edu/ILL_ARTICLE.html) http://library.rio.edu/ILL_ARTICLE.html - Articles from periodicals not owned by Davis Library or available full text online may be ordered through traditional Interlibrary Loan. It takes one to two weeks to receive articles and there may be a charge.

- B. Other Selected OhioLINK and Social Work Related Databases:
 1. [Social Sciences Citation Index](http://www.ohiolink.edu/resources/show_details.php?db=x_ssci) http://www.ohiolink.edu/resources/show_details.php?db=x_ssci – From 1980 to the present, this indexes 1,700 scholarly periodicals in the social sciences.
 2. [Psychology and Behavioral Sciences Collection](http://search.ebscohost.com/login.asp?profile=web&defaultdb=pbh) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=pbh> - Much full text on emotional and behavioral characteristics, psychiatry and psychology, etc.
 3. [Education Research Complete](http://search.ebscohost.com/login.asp?profile=web&defaultdb=ehh) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=ehh> - Much full text intended for professional educators and researchers.
 4. [Health Source: Nursing/Academic Edition](http://search.ebscohost.com/login.asp?profile=web&defaultdb=hch) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=hch> - Much full text focusing on many medical disciplines.
 5. [Women’s Studies International](http://search.ebscohost.com/login.asp?profile=web&defaultdb=fyh) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=fyh> – Some full text.
 6. [Chicano Database](http://firstsearch.oclc.org/fsip?dbname=ChicanoDatabase&done=referer) <http://firstsearch.oclc.org/fsip?dbname=ChicanoDatabase&done=referer>
 7. [GBLT Life](http://search.ebscohost.com/login.asp?profile=web&defaultdb=qth) <http://search.ebscohost.com/login.asp?profile=web&defaultdb=qth> - Coverage of the world's literature regarding Gay, Lesbian, Bisexual and Transgender issues.
 8. [ATLA Religion Database](http://rave.ohiolink.edu/databases/login/reli) <http://rave.ohiolink.edu/databases/login/reli> - Much full text.
 9. [CINAHL](http://search.ebscohost.com/login.asp?profile=cnh&defaultdb=rzh) <http://search.ebscohost.com/login.asp?profile=cnh&defaultdb=rzh> - Nursing and Allied Health.
 10. [PsycINFO](http://rave.ohiolink.edu/databases/login/psyc) <http://rave.ohiolink.edu/databases/login/psyc> - Psychology.
 11. [ERIC](http://search.ebscohost.com/login.asp?profile=ehost&defaultdb=eric) <http://search.ebscohost.com/login.asp?profile=ehost&defaultdb=eric> - Education.
 12. [Dissertation Abstracts](http://proquest.umi.com/login?COPT=REJTPTNiMTAmU01EPTQmSU5UPTAmVkvSPTI) <http://proquest.umi.com/login?COPT=REJTPTNiMTAmU01EPTQmSU5UPTAmVkvSPTI> – Describes millions of doctoral dissertations and master’s theses.

13. [Electronic Theses and Dissertations Center \(OhioLINK\)](http://etd.ohiolink.edu) <http://etd.ohiolink.edu> – This is a full text database of masters' theses and doctoral dissertations from graduate students in participating Ohio colleges and universities.
14. [Electronic Journal Center](http://journals.ohiolink.edu/) <http://journals.ohiolink.edu/> – The EJC includes the full text of more than 4000 online research journals.
15. [Academic Search Premier](http://search.ebscohost.com/login.aspx?profile=ehost&defaultdb=a9h) <http://search.ebscohost.com/login.aspx?profile=ehost&defaultdb=a9h> – Much full text but general and includes many magazines.

C. Paper Periodical Indexes - The following traditional paper indexes are an alternative way to identify older literature that may be relevant to social work.

1. Social Work Abstracts – This is published four times a year and indexes over 400 US and international journals each year and approximately 450 abstracts are included in each issue. The current issues of this are at the Circulation Desk and older issues (beginning in 1994) are on microfiche. From 1977 – 1993 it was called Social Work Research & Abstracts, which is also on microfiche. Davis Library has most of the older paper version issues of this in storage from 1966 – 1977 when it was called Abstracts for Social Workers.
2. Social Sciences Index - From 1974 to the present, this indexes many professional periodicals and journals in social work and related social science areas. Both this and the following are located in the Reference Collection on the Main Floor.
3. Inventory of Marriage and Family Literature From 1975-1995.
4. Psychological Abstracts - This is the paper version of the above-mentioned PsycINFO database. This is on microfilm from 1927 to 1950 and bound on the Ground Floor from 1951 to 1995. Use the annual cumulative author and subject indexes.

VI. GOVERNMENT DOCUMENTS - As a designated and partial US Depository, Davis Library receives many documents produced by the Federal Government. Much of this material may be found throughout the Library such as the above-mentioned Statistical Abstracts of the US in the Reference Collection and the ERIC database.

There are many other resources that may be found in the Government Document Collection on the Main Floor, relating to social work such as, Federal Title VI Enforcement to Ensure Nondiscrimination in Federally Assisted Programs [CR 1.2:T53], Directory of National Information Sources on Disabilities [ED 1.30/2:D63], Trends in the Well-being of America's Children & Youth [HE 1.63], Emerging Infectious Diseases [HE 20.7817], Crime in the US [J1.14/7:991], and Theories of Discrimination [Y3.EQ2:2D63/8].

[Government Printing Office](#) - To access government documents on-line. *To access from Davis Library's Homepage: Click on "Research Databases": Scroll down and click on the "Government Documents"*.

VII. CITING SOURCES IN APPROVED BIBLIOGRAPHIC FORMAT

- A. [Citing Net Sources – net.TUTOR Quick Guide](http://liblearn.osu.edu/tutor/les7/pg3.html) <http://liblearn.osu.edu/tutor/les7/pg3.html> – Ohio State

University.

- B. [APA Citation Guide](http://library.osu.edu/sites/guides/apagd.php) <http://library.osu.edu/sites/guides/apagd.php> – Ohio State University.
- C. [MLA Citation Guide](http://library.osu.edu/sites/guides/mlagd.php) <http://library.osu.edu/sites/guides/mlagd.php> - Ohio State University.
- D. [Assembling a List of Works Cited in Your Paper](http://library.duke.edu/research/citing/workscited) <http://library.duke.edu/research/citing/workscited> – Duke University.
- E. [Sources](http://www.dartmouth.edu/~writing/sources) <http://www.dartmouth.edu/~writing/sources> – Dartmouth College.

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